

There will be a meeting of the Board of Directors of CILEx Regulation Ltd  
On 27 September 2023

10.30-14.40

At Wrest Park, Wrest Park, Silsoe, Bedford, MK45 4HS  
And also via Teams

[Click here to join the meeting](#)

Simon Blandy  
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Robert Morris  
Interim Chief Executive

### AGENDA

ITEM		ACTION	PUBLISH	LEAD	Time
<b>SESSION 1</b> 11:45-13:15 (1hr 30m)					
<b>WELCOME &amp; INTRODUCTIONS</b>					
ITEM 1.0	Apologies				
ITEM 2.0	Declarations of interest	N	Y	Chair	5m
<b>STANDING ITEMS</b>					
ITEM 3.0	Minutes of previous meetings and Action Log <ul style="list-style-type: none"> <li>• 3.01 Minutes 12/07/23 (p1-9)</li> <li>• 3.02 Minutes 04/08/23 (p 10-12)</li> <li>• 3.03 Minutes 05/09/23 (p 13-16)</li> <li>• 3.04 Action Log (p 17-22)</li> </ul>	A		Chair	10m
ITEM 4.0	Chair's update (oral report)	N	-	Chair	5m
ITEM 5.0	Chief Executive's Report (p 23-25)		Y	ICEO	10m
ITEM 6.0	Financial Update (p 26-31) Part A <ul style="list-style-type: none"> <li>• Management Accounts</li> <li>• Group Quarterly outturn</li> <li>• Unit Costs</li> </ul> Part B (p) <ul style="list-style-type: none"> <li>• Final Budget</li> <li>• Reserves Paper and Policy (6A p. 32-33)</li> <li>• PCF Application to LSB</li> </ul>	N	N	FM	30m
<b>ITEMS FOR DISCUSSION</b>					
ITEM 7.0	Strategy (2022 - 2024) (p 34-43) Accessibility/diversity theme strategic objective (incl EDI action plan)	D	P	DoG	15m
ITEM 8.0	Strategy (2022 - 2024) (p 44-57) Communications Strategic Review	D	P	DoG	15m
<b>LUNCH (45 mins)</b>					

<b>SESSION 2</b> <b>14:00-14:40 (1hr 30m)</b>					
<b>OPERATIONS AND ENFORCEMENT</b>					
<b>ITEM 9.0</b>	<b>Director of Operations' Report</b> (p 58-68)	N	P	<b>DoO</b>	<b>15m</b>
<b>GOVERNANCE</b>					
<b>ITEM 10.0</b>	<b>Director of Governance Report</b> (p 69-71)	N	Y	<b>SB</b>	<b>5m</b>
<b>Any other business</b>					
<b>ITEM 11.0</b>	<b>Annual Cycle of Business</b> (p 72)	N	Y	<b>Chair</b>	<b>5m</b>
<b>ITEM 12.0</b>	<b>Confirmation papers can be published</b>	D	-	<b>Chair</b>	<b>5m</b>
<b>ITEM 13.0</b>	<b>AOB</b>	D	-	<b>All</b>	<b>10m</b>

<u>Action</u>	<u>Publication</u>
<b>A = Approval</b> <b>D = Discussion</b> <b>N = Noting</b>	<b>Y = Yes</b> <b>N = No</b> <b>P = Partial</b>
<p><b><u>Extract Governance Transparency Policy</u></b></p> <p>The Board may consider it justifiable for all or part of papers and minutes to be excluded from publication on grounds that they:</p> <ol style="list-style-type: none"> <li>are commercially sensitive;</li> <li>include legal or other professional advice on sensitive or confidential matters;</li> <li>involve matters concerning a named individual, an individual who can be identified or who has a reasonable expectation that the matter will remain confidential;</li> <li>contain personal data;</li> <li>include discussion of risk that might be exacerbated by publication;</li> <li>relate to emerging strategy or policy.</li> </ol>	

### 2023 Meetings:

<b>Date</b>	<b>Name of Board meeting</b>	<b>Timings</b>
18/10/2023	Board Teleconference	17:00-18:00
16/11/2023	CRL Full Board	09:30-16:00
06/12/2023	Board Teleconference	13:00-14:00

**2024 Meetings:**

<b>Date</b>	<b>Name of Board meeting</b>	<b>Timings</b>
24/01/2024	Board Teleconference	13:00-14:00
22/02/2024	CRL Full Board	09:30-16:00
20/03/2024	Board Teleconference	13:00-14:00
11/04/2024	Board Teleconference	13:00-14:00
13/05/2024	CRL Full Board	09:30-16:00
14/05/2024	and Strategy Sessions	09:30-16:00
06/06/2024	Board Teleconference	13:00-14:00
09/07/2024	CRL Full Board	09:30-16:00
04/09/2024	Board Teleconference	13:00-14:00
25/09/2024	CRL Full Board	09:30-16:00
16/10/2024	Board Teleconference	13:00-14:00
14/11/2024	CRL Full Board	09:30-16:00
05/12/2024	Board Teleconference	13:00-14:00