

There will be a meeting of the Board of Directors of CILEx Regulation Ltd
[On 17 May 2024](#)

The Arden Hotel Waterside LLP, 44 Waterside, Stratford-upon-Avon,
 Warwickshire, CV37 6BA

Becky McKune
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John Barwick
 Interim Chief Executive Officer

AGENDA

09:00 – 09:15 Board Convenes for Private Discussion				
09:15 Session 2 Part 1 – Public Session				
ITEM No.	Item / Paper	ACTION	LEAD	TIME
WELCOME & INTRODUCTIONS				
01.00	Apologies			
02.00	Declarations of interest	N	Chair	
STANDING ITEMS				
03.00	Minutes of previous meetings and Action Log 03.01 Minutes of 22 February 2024 (p4-11) 03.02 Telecon Minutes of 20 March 2024 (p12) 03.04 Action Log (p13-14)	A	Chair	5m
04.00	Chair's update (oral report)	N	Chair	5m
05.00	05.00 Interim Chief Executive's Report (p15-21) 05.01 Strategy Implementation Plan (p22-32) 05.02 BAU plan Feb 2024 (p33-35) 05.03 CEO Report Strategic Risk Register (p36-37) 05.04 RPA Action Plan (p38-42) 05.05 Balance Scorecard (p43-46) 05.06 KPI Data Q1 (p47-48)	D N	ICEO	20m
06.00	Financial Update 06.00 Finance Paper – Not for Publication (p49-53) 06.01 CRL P2 February Management Accounts – Not for Publication (p54-64) 06.02 CRL February 2024 Reserves Statement – Not for Publication (p65) 06.03 CRL Letter to CILEX re intercompany balance – Not for Publication (p66-68) 06.04 CILEX Letter to CRL re Intercompany balance – Not for Publication (p69-70)	N	FM	20m
07.00	2023 Financial Statements	D/A	FM	20m

	07.01 CRL Draft Accounts 2023 – Not for Publication (p71-92) 07.02 CRL Key Issues Memorandum 2023 – Not for Publication (p93-105)			
08.00	2025 Budget and PCF modelling 08.00 2025 PCF Budget Paper – Not for Publication (p106-107) 08.01 2025 PCF Budget first draft – Not for Publication (p108)	D/A	ICEO/ FM	20m
Mid-Morning refreshments 10.45 – 11.00 am				
11.00 am				
Session 2 Part 2 – Public Session				
09.00	Director of Regulation’s Report (p109-116)	N	DoR	15m
10.00	Director of Governance’s Report (p117–124)	N	DoG	10m
11.00	Annual review of governance framework (p125-128)	A	DoG	5m
12.00	12.00 Proposed Amendment of Transparency Requirements (p129–134) 12.01 Annex 1 Consultation (p135–150) 12.02 Annex 2 Rules amendments (p151–155) 12.03 Annex 3 CILEx Regulation amendments (p156-185) 12.04 Annex 4 Implementation Plan (p186-189)	A	DoG	5m
13.00	Annual Cycle of Business (p190)	D	Chair	5m
14.00	AOB	D	All	5m
Session 3 – Private Session				
15.00	15.00 CPD Sampling Exercise (p191–204) 15.01 Appendix 1 CPD Data Analysis of Full Sample (p205–209) 15.02 Appendix 2 CPD Data Analysis by Member Type (p210-216) 15.03 Appendix 3 CPD Data by Area (p217-233)	D	DoG	5m
Lunch 12.45 pm Departure				

<p>Action</p> <p>A = Approval D = Discussion N = Noting</p>	<p>Publication</p> <p>Session 2 – Partially Published</p> <p>Session 3 - not Published</p>
<p>Extract Governance Transparency Policy</p> <p>The Board may consider it justifiable for all or part of papers and minutes to be excluded from publication on grounds that they:</p> <p>a) are commercially sensitive; b) include legal or other professional advice on sensitive or confidential matters;</p>	

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| <p>c) involve matters concerning a named individual, an individual who can be identified or who has a reasonable expectation that the matter will remain confidential;</p> <p>d) contain personal data;</p> <p>e) include discussion of risk that might be exacerbated by publication;</p> <p>f) relate to emerging strategy or policy.</p> |
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2024 Meetings:

Date	Name of Board meeting	Timings
06/06/2024	Board Teleconference	13:00- 14:00
09/07/2024	CRL Full Board	09:30- 16:00
04/09/2024	Board Teleconference	13:00- 14:00
25/09/2024	CRL Full Board	09:30- 16:00
16/10/2024	Board Teleconference	13:00- 14:00
14/11/2024	CRL Full Board	09:30- 16:00
05/12/2024	Board Teleconference	13:00- 14:00