

Meeting of the Board of Directors of CILEx Regulation Ltd on

[Wednesday 25 September 2024](#)

via Teams

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Becky McKune

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John Barwick

Chief Executive Officer

AGENDA

09:30 – 10:00				
Session 1 - Private Discussion				
10:00				
Session 2 - Public Session				
ITEM No.	ITEM/ PAPER	ACTION	LEAD	TIME
WELCOME & INTRODUCTIONS				
1.	Apologies			10.00am
2.	Declarations of interest	N	Chair	
3.	Minutes of previous meetings and Action Log 03.01 Minutes – 9 July 2024 (p-3)	A	Chair	
4.	Chair's update (<i>oral report</i>)	N	Chair	10.10am
5.	05.00 Chief Executive's Report (p -5) 05.01 Strategy Implementation Plan 05.02 BAU plan 2024 05.03 CEO Report Strategic Risk Registers 1 - 4 05.04 CEO Report RPA 2023 Action Plan Sept update 05.05 CRL staff survey results 05.06 Staff Survey Action Plan 05.07 Operations Data inc. the Balance Scorecard 05.08 Board KPI Data Q2	D N	CEO	10.20am
Break 10.35am – 10.45am				
6.	Director of Regulation's Report (p – 65)	N	DoR	10.45am
7.	Director of Governance's Report (p – 75)	N	DoG	11.00am
8.	EDI Annual Report (p - 82)	N	DoG	11.15am
9.	Update on Artificial Intelligence (AI) (p- 92)	N	DoG	11.30am

10.	Annual Cycle of Business (p-95)	D	Chair	11.40am
11.	AOB	D	All	11.45am
Session 3 - Private Session				
12.	Financial Update (p- 96) 12.00 Finance Paper 12.01 CRL P7 Jul 2024 Management Accounts 12.02 CRL P7 Jul 2024 2024 Reserves Statement 12.03 CRL Reserves Policy September 2024	D	CEO/FM	11.50am
13.	PCF Application – to follow		CEO/FM	12.15pm
14.	Consumer Empowerment (p- 121) 14.01 Draft Board Response to LSB 14.02 Letter from LSB 14.03 Board Ltr response to LSB consultation 14.04 Board Annex 1 CRL Assurance to LSB table	A	CEO/DoG	12.30pm
15.	Additional provision - payments to panel members (p - 140)	A	DoR	12.40pm
16.	Board Remuneration (p- 142)	A	DoG	12.50pm

Key to Actions
A = Approval; D = Discussion; N = Noting
Extract Governance Transparency Policy
The Board may consider it justifiable for all or part of papers and minutes to be excluded from publication on grounds that they:
a) are commercially sensitive;
b) include legal or other professional advice on sensitive or confidential matters;
c) involve matters concerning a named individual, an individual who can be identified or who has a reasonable expectation that the matter will remain confidential;
d) contain personal data;
e) include discussion of risk that might be exacerbated by publication;
f) relate to emerging strategy or policy.

2024 Meetings:

Date	Name of Board meeting	Timings
16/10/2024	Board Teleconference	13:00-14:00
14/11/2024	CRL Full Board	09:00-16:00
05/12/2024	Board Teleconference	13:00-14:00

Date	Name of Board meeting	Timings
14/01/2025	Board Telecon	13:00-14:00
11/02/2025	CRL Full Board	09:00-15:00
11/03/2025	Board Telecon	13:00-14:00
15/04/2025	CRL Full Board	09:00-15:00
15/05/2025	CRL Full Board (2 day)	09:00-15:00
16/05/2025	CRL Strategy (2 day)	09:00-15:00
17/06/2025	Board Telecon	13:00-14:00
15/07/2025	CRL Full Board	09:00-15:00
17/09/2025	CRL Full Board	09:00-15:00
06/11/2025	Board Telecon	13:00-14:00
09/12/2025	CRL Full Board	09:00-15:00