

# ANNUAL CYCLE OF BOARD BUSINESS

11

	Lead	Feb	April	May	July	Sep	Dec
<b>Standing Business</b>							
Apologies		X	X	X	X	X	X
Declarations of Interest		X	X	X	X	X	X
Minutes and Action Log		X	X	X	X	X	X
Chair's Update		X	X	X	X	X	X
CEO Report / DoG Report/ DoR Report		X	X		X	X	X
Strategy, Performance & Risk		X	X		X	X	X
Cttee Chair(s) attendance					ALC	SRC PCP/ DT	
Annual Cycle		X	X		X	X	X
AOB		X	X		X	X	X
<b>Strategy</b>							
Access to Justice & Consumer Empowerment Strat Objective	DoG					X	
Standards & Public Trust Strat Objective (including enforcement and supervision)	DoR						X
Independence & Sustainability Strat Objective	CEO					X	
Authoritative, inclusive & Capable Strat Objective (including EDI Strategy)	DoG			X			X
Business Plan and Strategic Objectives review	All					X	
Comms and Engagement Strategic Review	DoG				X		
HR Strategy Review	CEO			X			
Annual Board Strategy discussions/ away day	All			X			
<b>Budget and Finance</b>							
Quarterly Outturn	FM	Q4		Q1		Q2	Q3
Draft Budget incl. unit costs	FM			X	X		
Final Accounts and Auditors Report	FM			X			
PCF, compensation fund application and other fees review	FM				X		
<b>Governance</b>							
Annual Review of Risk Appetite	CEO	X					
Annual Review of Governance Framework	DoG			X			
Annual Complaints and Compliments	DoR			X			
Board Evaluation Self-Assessment	DoG			X			
IGR compliance	DoG			X			
Annual Reports of Committee etc.	DoR				X		
<b>Education &amp; Standards</b>							
Annual Education Report	DoG	X					
AML Annual Report	DoR					X	