



Stand-alone Litigation Practice Rights

New Education Standards

Proposed route to authorisation and eligibility criteria for new Applicants

This document details the process new applicants need to follow to apply for authorisation as a:

- Chartered Legal Executive Litigator (Civil Proceedings); OR
- Chartered Legal Executive Litigator (Criminal Proceedings); OR
- Chartered Legal Executive Litigator (Family Proceedings).

Eligibility criteria:

- Is applying for fellowship;
- Has 3 years general legal experience including relevant experience in the area of specialism for which they are seeking litigation practice rights in the two years preceding the application;
- Has achieved a qualification that meets the knowledge requirements of the litigation specialist pathways.

<p style="text-align: center;">Step One</p> <p style="text-align: center;">Demonstrate your technical knowledge</p> <p>Complete a CILEx Regulation approved qualification or apply for an exemption</p>
<p style="text-align: center;">Step Two</p> <p style="text-align: center;">Apply to have your Qualifying Experience assessed</p> <p>Complete and submit a Qualifying Experience Application Form, reference and pay your non-refundable assessment fee, to have your experience assessed to confirm you meet the minimum requirement of 2,300 hours</p>
<p style="text-align: center;">Step Three</p> <p style="text-align: center;">Compile of portfolio of your work against the 6 competencies</p> <p>Prepare a portfolio to evidence your competence</p>
<p style="text-align: center;">Step Four</p> <p style="text-align: center;">Compile a portfolio of 5 cases of litigation you have dealt with</p> <p>For each case, provide details of the following:</p> <ul style="list-style-type: none"> ➤ Concise description of case, its progress and outcome ➤ Law arising in the case and its application to the facts

- Procedural and process issues, including the Court and, where relevant, the track to which the case was allocated
 - Evidential issues arising in the case
 - Ethical or conduct issues arising in the case
 - Funding issues arising in the case
- Research undertaken in the case, relating to law or procedure
- Decision making in the case and any advice taken on strategic issues in the case
- Advice given in the case and how it has been recorded
- Any training or development needs identified arising from the case

Step Five

Submit your application to become a Chartered Legal Executive Litigator

Submit a completed Fellowship via Work based Learning Litigator Application Form along with supporting documentation