

CILEx Regulation Ltd

Matters reserved to the Board

1. Strategy and Finance	
1.1	Responsible for the overall management of CILEx Regulation, ensuring compliance with the objects of the Company.
1.2	Approval of CILEx Regulation's long term objectives and strategies.
1.3	Approve or amend budgets, including decisions on allocation of budget between individual programmes, operating costs and any central contingency in the light of guidance from the Chief Executive as to available resources.
1.4	Approve Protocols and methods of working with CILEx
1.5	Any decision, which alters a strategy or policy formally agreed by the Board
1.6	Strategic decisions when costs exposure in all current litigation totals £30,000, and strategic decisions in individual cases when costs in a case reach £20,000 and; thereafter, in either circumstance, as exposure to costs increase by £20,000.
1.7	Decisions on the adoption of risk management policies.
1.8	Receiving reports on and reviewing the effectiveness of the risk management processes.
1.9	Decisions on the allocation of unforeseen income to a particular budget.
1.10	Review of performance in the light of the agreed strategy, objectives, business plans and budgets and ensuring that any corrective action is taken
2. Regulations and control	
2.1	Making recommendations to CILEx to change/amend the Company's objects, M&As etc.
2.2	Approval of standing orders and the schedule of matters reserved for the Board.
2.3	Referral of strategic or regulatory policy matters or issues to the LSB.
2.4	Change or amend Standing Orders or reserved matters.
2.3	Decisions on the creation, maintenance, terms of reference, leadership and membership of board committees.
2.4	Receive reports from board committees and ratify/reject any recommendations
2.5	Decisions to grant, or vary, power, role, responsibilities and authority levels to the Chief Executive; and in doing so specify by implication the ones that the Board reserves to itself.
2.6	Establish, review, amend approve key organisational policies
3. Appointments	
3.1	Decisions to appoint or remove senior staff following proper procedures agreed by the Board Members. Decisions on the timing of the appointment or removal of Directors.
3.2	Agree procedures for the effective evaluation of the Board and of individual Board Members

3.3	Decisions to appoint or remove the external auditors and to determine their remuneration
4. Contracts and Transactions	
4.1	Decisions to enter into any contracts of a gross value of more than £50,000, as a single item of expenditure or over the lifetime of the contract, subject to the Chief Executive's advice.
4.2	Significant decisions relating to any transaction in which a Board member or a member of staff has a direct or indirect material interest.
4.3	Any matter where a Board Member or member of staff's personal interest might conflict with his, or her, duty to the CILEx Regulation, e.g. procurement issues.
5. Disclosure	
5.1	The approval of the Annual Report and Accounts.
5.2	Decisions on when and how to make key information public.
5.3	PR Policy and decisions around image.
6. Education	
6.1	To approve new qualifications, their components and associated assessment methodology.
6.2	To approve any substantive changes to qualifications, their components and associated assessment methodology.
6.3	To approve qualification and experience criteria proposed for admission to any new regulated membership grade.
6.4	To approve experience criteria for admission to regulated membership grades.
6.5	To approve the policy for granting exemption from units or qualifications awarded by CILEx.
6.6	To approve the policy for accrediting, monitoring and withdrawing accreditation from centres providing courses for CILEx qualifications.
6.7	To approve CPD regulations and requirements for CILEx members, arrangements for monitoring compliance by members and recognised CPD activities.

Approved: by the Board on 12 February 2009

Last reviewed: 11 April 2018