**Skills Logbook Sheet Template for WBL and Practice Rights**

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| **Name:** |  | | | **Membership No:** |  | | |
| **Evidence provided**  **e.g. letter to client dated 01.01.2017, Telephone attendance note dated 01.01.2017** | | | | | | | |
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| **Work Based Learning Competency e.g. 1** | | | **Learning Outcome e.g. 1.1** | | | | **Example Number** |
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| **Explain how the evidence demonstrates that you meet the Work Based Learning Outcome** | | | | | | | |
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| **Practice Rights Skills Element being met by the evidence e.g. Probate Practice Rights Element 3** | | | | **Learning Outcome being met by the evidence e.g. Learning Outcome 2** | | | |
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| **Explain how the evidence meets the Practice Rights Learning Outcome.** | | | | | | | |
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| **Reflection and evaluation**  **Describe what you learnt from the activity you undertook to meet the learning Outcome. You may want to complete this section at a later date once you have had time to reflect on your practice and experience.** | | | | | | | |
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| **Applicant’s Name**  **Please print name** | | **Applicant’s signature**  **I confirm that the work within the evidence is my own work** | | | | **Date** | |
|  | |  | | | |  | |
| **Supervisor’s Name**  **Please print name** | | **Supervisor’s signature**  **I confirm that I supervised the applicant’s work referred to within the logbook sheet and the evidence** | | | | **Date** | |
|  | |  | | | |  | |