

	<p>WBL Competency 1: Practical Application of the Law and Legal Practice Outcome 1.1 – Apply the law to a matter <i>(To be evidenced twice. You only need to choose two different examples from the list below. More than 1 piece of evidence can be provided for each example if required.)</i></p>
<p>Probate Practice Rights Outcome</p>	<p>Evidence Guidance: To meet this outcome you will need to show that you can apply the law (e.g. statute, regulations, case law and court rules) to a matter that you are dealing with. Within your logbook sheet you should refer to and explain the law that applies to the matter. You should explain <i>how</i> you applied that law to the facts.</p> <p>You should attach evidence that demonstrates that you applied the law to the facts. (This outcome is about applying law to facts of a matter, rather than applying a legal procedure e.g. an application to the court, which is dealt with at outcome 1.2). Examples of the types of evidence you can provide, which could also meet the Practice Rights Learning Outcome are listed below.</p>
<p>SE3 – Drafting LO1: Probate Papers Draft and complete probate papers; that is papers which are to found or oppose a grant of representation</p>	<p>You should include evidence of preparing and amending as required documents to found or oppose a grant of probate or grant of letters of administration to include (but not restricted to):</p> <ul style="list-style-type: none"> - The oath - Supporting evidence as required to support an application (affidavits or statements) - Renunciations.
<p>SE3 – Drafting LO2: Wills Draft and complete wills and ancillary documents</p>	<p>You should include evidence of preparing and amending as required documents relating to the preparation of wills to include (but not restricted to):</p> <ul style="list-style-type: none"> - Wills and codicils, to include covering letters to the clients enclosing the drafted will - Letters of wishes - Instructions for execution of a will or codicil.
<p>SE3 – Drafting LO3: Administration of Estates Draft and complete documents required in the administration of an estate</p>	<p>You should include evidence of preparing and amending as required to include (but not restricted to):</p> <ul style="list-style-type: none"> - Letters to personal representatives and trustees, beneficiaries, creditors and others, which clearly demonstrate that you have applied the law to a matter you are dealing with.

<p>SE4 – Managing Probate Activities LO1: Demonstrate an ability to plan and manage probate activities effectively</p>	<p>You should include evidence of the following activities:</p> <ul style="list-style-type: none"> - Being aware of procedural requirements and time limits including relevant directions, rules and regulations. This could be evidenced within a letter to the client or another, but should demonstrate that you applied the law to the matter.
<p>SE4 – Managing Probate Activities LO2: Demonstrate an ability to assemble all materials relevant to the matter in hand, in accordance with its requirements</p>	<p>You should provide evidence:</p> <ul style="list-style-type: none"> - Identifying the relevant law and procedural rules to a matter. You will need to use your logbook sheet to explain how you identified the law/procedural rules and then provide suitable evidence to show your understanding. The types of evidence you could include a letter to the client, or the drafting of documents required to found or oppose a grant of probate or grant of letters of administration, or in the preparation or execution of the will.