

	<p>WBL Competency 1: Practical Application of the Law and Legal Practice Outcome 1.3 – Identify and deal with the issues arising in a matter <i>(To be evidenced twice. You only need to choose two different examples from the list below. More than 1 piece of evidence can be provided for each example if required.)</i></p>
<p>Probate Practice Rights Outcome</p>	<p>Evidence Guidance: To meet this Outcome you will need to show that you can deal with an issue that arose during the course of the matter. Within your logbook sheet you should explain fully the issue/problem that arose and explain how you dealt with it. You should attach evidence that demonstrates that you <u>dealt</u> with the issues. Examples of the types of evidence you can provide, which could also meet the Practice Rights Learning Outcome are listed below.</p>
<p>SE3 – Drafting LO1: Probate Papers Draft and complete probate papers; that is papers which are to found or oppose a grant of representation</p>	<p>Include evidence of dealing with the issue by preparing and amending as required documents to found or oppose a grant of probate or grant of letters of administration to include (but not restricted to):</p> <ul style="list-style-type: none"> - Applications for caveats, citations and standing searches - Other applications pursuant to the non-contentious probate rules.
<p>SE3 – Drafting LO2: Wills Draft and complete wills and ancillary documents</p>	<p>Include evidence of dealing with the issue by preparing and amending as required documents relating to the preparation of wills to include (but not restricted to):</p> <ul style="list-style-type: none"> - Letters to others ancillary to will preparation such as medical practitioners, accountants and other professionals.
<p>SE3 – Drafting LO3: Administration of Estates Draft and complete documents required in the administration of an estate</p>	<p>Include evidence of dealing with the issue by preparing and amending as required to include (but not restricted to):</p> <ul style="list-style-type: none"> - Statutory notices - Letters to asset holders and documents necessary to realise assets - Assents, transfers and other documents to transfer title - Post-death disclaimers and variations - Letters to personal representatives and trustees, beneficiaries, creditors and others.

<p>SE4 – Managing Probate Activities LO2: Demonstrate an ability to assemble all materials relevant to the matter in hand, in accordance with its requirements</p>	<p>Include evidence of dealing the issues by conducting the following activities:</p> <ul style="list-style-type: none"> - Commission reports, valuations and other information from experts such as agents and valuers.
<p>SE4 – Managing Probate Activities LO3: Demonstrate an ability to instruct other professionals</p>	<p>Include evidence of dealing with the issues by demonstrating that you are :</p> <ul style="list-style-type: none"> - Familiar with the available registers, databases and organisations through which an appropriate expert or agent may be identified and located. You should explain your knowledge of the same by providing an explanation within your logbook sheet and providing supporting evidence of writing to the relevant expert/agent (thereby also meeting SE4 Managing Probate Activities LO2, as above)