

There will be a meeting of the Board of Directors of CILEx Regulation Ltd on Wednesday 20 February 2018 at 9.30am in the Maple Suite at Box End Park, Kempston, Bedford, MK43 8RQ

Helen Whiteman  
Chief Executive

Please ask for: Beccy Snape, Personal Assistant  
Telephone: 01234 844660  
Email: [beccy.snape@cilexregulation.org.uk](mailto:beccy.snape@cilexregulation.org.uk)

## AGENDA

ITEM		Approval/Noting /Discussion	TIME
<b>Welcome &amp; Introductions</b>			
ITEM 1	Apologies		09:30
ITEM 2	Declarations of interest		
<b>Standing Items</b>			
ITEM 3	<b>Minutes of previous meetings &amp; Action Log</b> <ul style="list-style-type: none"> <li>• Confidential minutes 20 November 2018 (pages 4 to 11)</li> <li>• Minutes 20 November 2018 (pages 12 to 17)</li> <li>• Confidential minutes 12 December 2018 teleconference (pages 18 to 21)</li> <li>• Confidential minutes 16 January 2019 teleconference (pages 22 to 24)</li> </ul>	Approval	
ITEM 4	Chair's update (oral report)	Noting	
ITEM 5	CEO Report (pages 25 to 34)	Noting	
ITEM 6	Q1 Operational Performance (pages 35 to 69)	Discussion	
ITEM 7	Quarterly Risk Review (pages 70 to 76)	Discussion	
<b>Strategy</b>			
ITEM 8	Strategic Risk Discussion (pages 77 to 89)	Discussion	
ITEM 9	Internal Governance Rules & Financial modelling (pages 90 to 134)	Discussion	
<b>COFFEE/RESUME</b>			<b>11:30</b>

<b>ITEM 10</b>	<b>Finance:</b> (pages 135 to 162) <ul style="list-style-type: none"> <li>• 2020 PCF Budget</li> <li>• Draft Group finance outturn for 2018</li> <li>• December 2018 Management Accounts</li> <li>• January 2019 Management Accounts (tabled)</li> <li>• IGR</li> <li>• CRM update</li> </ul>	Approval
<b>ITEM 11</b>	<b>Education Standards Review update</b> (pages 165 to 168)	Discussion
<b>ITEM 12</b>	<b>Marketing Update</b> (pages 169 to 179)	Discussion

**LUNCH with Strategic Risk Committee** **13:00**

#### Governance

<b>ITEM 13</b>	<b>2018 Board Self-Evaluation Outcomes</b> (pages 180 to 200)	Discussion
<b>ITEM 14</b>	<b>Board Recruitment 2019</b> (pages 201 to 215)	Approval
<b>ITEM 15</b>	<b>2018 Complaints and Compliments Annual Report</b> (pages 216 to 221)	Approval
<b>ITEM 16</b>	<b>Proposed Annual Cycle of Business</b> (page 222)	Noting

#### For Noting

<b>ITEM 17</b>	<b>CILEx Regulation Website Demo</b>	
<b>ITEM 18</b>	<b>Any other business</b>	<b>15.20</b>

#### 2019 meetings:

12 April, Board meeting (Education Standards, scenarios and accounts)  
CILEx Group dinner (Hilton Hotel, Tewkesbury)  
13 April, CILEx Group strategy (Hilton Hotel, Tewkesbury)  
2 May  
17 and 18 July  
18 September  
23 October, Education Conference (replaces telecon on same date)  
19 November

#### 2019 Telecons:

20 June