

There will be a meeting of the Board of Directors of CILEX Regulation Ltd on Thursday 2 May 2019 at 9.30am in the Boardroom, 2nd Floor, College House, Kempston, Bedford MK42 7AB

Helen Whiteman
Chief Executive

Please ask for: Beccy Snape, Personal Assistant
Telephone: 01234 844660
Email: beccy.snape@cilexregulation.org.uk

AGENDA			
ITEM		Approval/Noting /Discussion	TIME
Welcome & Introductions			
ITEM 1	Apologies		09:30
ITEM 2	Declarations of interest	Noting	
Standing Items			
ITEM 3	Minutes of previous meetings & Action Log <ul style="list-style-type: none"> • Confidential minutes 20 February 2019 (pages to) • Minutes 20 February 2019 (pages to) • File note – Education standards • Confidential minutes 12 April 2019 (pages to) • Action Log 	Approval	
ITEM 4	Chair's update (oral report)	Noting	
ITEM 5	CEO Report (pages to)	Noting	
ITEM 6	Q2 Operational Performance (pages to)	Discussion	SD/VP
ITEM 7	Quarterly Risk Report (pages to)	Discussion	SD/VP
Strategy			
ITEM 8	People Strategy (pages to)	Discussion	HW
ITEM 9	Internal Governance Review	Discussion	HW
COFFEE			11:30

ITEM 10	Finance and CRM Update (<i>pages to</i>)	Approval	KC/MD
	<ul style="list-style-type: none"> • March 2019 Management Accounts • Group Quarterly Outturn • PCF and other fees and charges review • Comp Fund authorisation levels • CRM update 		TB/GU
ITEM 11	Marketing Update		VP
	<ul style="list-style-type: none"> • DPB application 		
LUNCH – CILEx President to join			12:30
Governance			
ITEM 12	Annual Review of Governance Framework (<i>pages to</i>)	Approval	13:00 SD
Education and Standards			
ITEM 13	Education Standards Update (<i>pages to</i>)		VP
ITEM 14	CILEx Education Annual Report (<i>pages to</i>)		VP
For Noting			
ITEM 15	Annual Cycle of Business (<i>page</i>)		SD
ITEM 16	Any other business		16:00

2019 meetings:

17 July

24 September – Strategy

25 September - Board

23 October, Education Conference (replaces telecon on same date)

19 November

2019 Telecons:

20 June (may move to early June)