

**REPORT TO: CILEx REGULATION BOARD**

**FOR: DISCUSSION**

**DATE: 2 May 2019**

**REPORT TITLE: IGR Update**

**SUBMITTED BY: Helen Whiteman, CEO**

## **INTRODUCTION:**

1. The purpose of this report is to provide the Board with an update on the internal governance rules (IGR) activity.

## **KEY ISSUES FOR CONSIDERATION**

2. The non-executive working group comprising Sam Younger, Chris Bones, Phil Sherwood and Doris Olulode circulated a note to the CEO and her counterpart at CILEx on 25 February outlining the agreement in principle in relation to the approach to IGR compliance. A copy of this note was provided to Board and is located in the SharePoint site.
3. The CILEx Board met on Friday 12 April and whilst there was very little discussion on the specifics of the agreement in principle, it was made clear that the agreement was one with which everyone was happy.
4. The Legal Services Board (LSB) will meet on 25 April to consider several options for the introduction of the new IGR. It is not expected that the new rules will be published on 1 May as originally thought. An oral update will be provided.
5. The internal working group continues to meet on a regular basis to progress the work required to comply with the new IGR and continues to pursue a model of full separation in the longer term. Additional resource will be required to oversee the governance work needed and the group has approached an external source to undertake this. Kinglsey Napley has been retained to draft new Protocols and CILEx Group Services is developing service level agreements for consideration. We are currently identifying potential external HR and Finance third parties. An oral update will be provided.
6. The project is progressing well.

## **RECOMMENDATION:**

- The Board is asked to note the progress and receive oral updates.