

**APPLICATION FOR APPOINTMENT:  
Lay Non-Executive Director, CILEx Regulation Board**

Please save this form and email it to [jobs@cilex.org.uk](mailto:jobs@cilex.org.uk)

This form can be supplied in alternative formats on request, if you would like an alternative format please contact [jobs@cilex.org.uk](mailto:jobs@cilex.org.uk)

Please refer to the role description in the candidate brief when completing this application. Short-listing for interview will rely on the information you give on this form and the extent to which your experience matches the role and the required skills, knowledge and behaviours.

**Personal details:**

|                     |                                                        |
|---------------------|--------------------------------------------------------|
| <b>Family name:</b> | <b>Title:</b> Mr/Mrs/Miss/Ms/Other (specify)<br>Choose |
|---------------------|--------------------------------------------------------|

|                                          |                        |
|------------------------------------------|------------------------|
| <b>First name or preferred/known as:</b> | <b>Other initials:</b> |
|------------------------------------------|------------------------|

**E-mail address:**
**Postal address:**
**Post Code:**
**Telephone Numbers:**
**(Home)**
**(Work)**
**(Mobile)**
**Please tell us where you saw the role advertised:**
**Non-Executive Director Board role(s)**
**Please give details of your Non-Executive Director Board role(s) starting with the most recent:**

| Organisation's name and address: | Outline of your role: | Dates: |     |
|----------------------------------|-----------------------|--------|-----|
|                                  |                       | From:  | To: |
|                                  |                       |        |     |

| Employment/other relevant posts (excluding Non-Executive Board roles): |                                                |                |       |
|------------------------------------------------------------------------|------------------------------------------------|----------------|-------|
| Please give details of your employment starting with the most recent.  |                                                |                |       |
| Organisation's name and address:                                       | Role title and description of work undertaken: | Dates:         |       |
|                                                                        |                                                | From:          | To:   |
|                                                                        |                                                |                |       |
|                                                                        |                                                |                |       |
|                                                                        |                                                |                |       |
| Education/Qualifications:                                              | Subject:                                       | Grade:         | Date: |
|                                                                        |                                                |                |       |
|                                                                        |                                                |                |       |
|                                                                        |                                                |                |       |
| Professional Qualifications:                                           |                                                |                |       |
| Qualification:                                                         | Grade:                                         | Awarding Body: | Date: |
|                                                                        |                                                |                |       |
|                                                                        |                                                |                |       |
|                                                                        |                                                |                |       |

**Suitability:**

Please consider the role description in the candidate brief detailing the required skills and knowledge. Please provide examples from your past experience showing how you have demonstrated the required criteria. Should be no more than 2 pages in total.

**Working Time Directive 1998**

In accordance with the law every reasonable step needs to be taken to ensure that Panel members do not exceed an average of 48 hours of weekly working time. If offered this role do you intend to work in any other capacity? (Please give details below)

Yes ☐ No ☐ Please add any further detail below

**Data Protection**

Information given in this application will be controlled under Data Protection legislation and will be used for the purposes of recruitment. Should your application be successful, the information will then be used for record and for payment purposes. May we have your permission to process the information both manually and automatically for these purposes?

Yes ☐ No ☐

**Declaration**

The information provided in this application is correct to the best of my knowledge and belief.

Signed: ..... Dated: .....

**Equality & Diversity, Reasonable Adjustments and Rehabilitation for offenders' form**

Please also fill out the above form by following [this link](#)