



**PUBLIC MINUTES OF THE MEETING OF
THE BOARD OF DIRECTORS OF CILEx REGULATION LIMITED
HELD ON 29 SEPTEMBER 2020 VIA ZOOM**

Present:

Sam Younger (Chair) (SY), Andrew Donovan (AD), Luisa Fulci (LF), Alice Belcher (AB) Nick Hanning (NH)

In attendance (CILEx Regulation):

Carilyn Burman, Chief Executive (CB)
Stuart Dalton, Director of Policy, Governance and Enforcement (SD)
Victoria Purtill, Director of Authorisation and Supervision (VP)

In attendance (CILEx) for specific sections

Michelle Drury, Finance Business Partner (MD)
Elizabeth Sparrow, Chair OneCILEx Board (ES)
Tony Bunce, Director of Business Transformation (TB)
Felix Brown (CILEx Regulation) Policy and Research Officer (Technology & Innovation)

1 Welcome and Apologies

All Board members were in attendance.

2 Declarations of interests

None raised.

3 Minutes of previous meetings and action log

It was noted that AD has given some unpaid advice to CRL staff re a specific ABS application; and if this item were to come to Board in the future AD would step out of this part of the discussion to avoid any conflict of interest.

The confidential minutes from the 15 July Board were **APPROVED** as an accurate record of the meeting held.

The Public minutes from the 15 July Board meeting were **APPROVED** subject to the redaction of the specifics of the meeting SY had with Helen Philips and Chris Bones and should only note the subject areas that were covered.

The minutes from the 5 August and the 3 September Board teleconferences were agreed as an accurate description of the meeting held.

4 Chair's update

SY suggested that at the end of November the Board should meet to discuss broader strategy issues which would include an informal dinner and where required an overnight stay. This would also include a suitable video link for AB and any others who were not able to attend in person.

SY highlighted that CILEx believe that NH's membership on the Civil Justice Council represents a conflict of interest and therefore this will need to be considered and resolved.

SY noted to the Board that he and CB have a meeting with Helen Phillips and Matthew Hill at the LSB in the next couple of weeks and will feedback to the Board after the event.

5 CEO Report

The CEO Report was **NOTED** by the Board.

6 Strategic Performance, Risk and Operational Report

The Board **NOTED** the strategic performance, risk and operational report

7 ALC & Enforcement Annual Reports

The Board **APPROVED** the amended annual reports (ALC and Enforcement)

8 Diversity Strategic update

The Board **NOTED** the diversity report.

9 Finance Update

The Board **NOTED** the financial update.

10 CRM Update

SY welcomed Elizabeth Sparrow (ES) and **NOTED** the CRM update.

11 IGR

The Board **NOTED** the IGR update.

12 Education

The Board **NOTED** the Education update.

13 Authorisation

The Board **NOTED** the authorisation update.

14 Supervision: Risk Matrices and Data Update

The Board **NOTED** the supervision update.

15 Legal Technology

The Board **NOTED** the legal technology update.

16 LSB's PCF Consultation CRL Response



The Board **APPROVED** CILEx Regulation's PCF consultation response.

17 Annual Cycle of Business

The Board **NOTED** the Annual Cycle of Business.

None noted.

DRAFT