



External Quality Assurer  
**Annual Report 2020**

## Introduction

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CILEx Regulation was appointed to act as the External Quality Assurer for the Chartered Legal Executive Apprenticeship in October 2018.

The Admissions and Licensing Committee has oversight responsibility for CILEx Regulation’s role as External Quality Assurer for the Chartered Legal Executive Apprenticeship.

This report provides a review of the work CILEx Regulation has conducted in the role during 2020.

### Work completed during 2020

During 2020, CILEx Regulation has monitored CILEX’s progress with the action plan set in 2019 and undertook the first review in February 2020. As a result of Covid-19, the second visit was delayed until early 2021. The report visit is attached at [Appendix 1](#).

CILEx Regulation participates in the periodic relationship meetings with the Institute for Apprenticeships and Technical Education and has met with the Legal Employer Group to discuss the proposed changes to the Education Standards for Chartered Legal Executives.

In March 2020, CILEx Regulation responded to the consultation on the future of External Quality Assurers for apprenticeships issued by the IFATE.

Sixteen apprentices completed the Chartered Legal Executive Apprenticeship in 2020 with a further 34 having submitted their work for review.

### Forward look

In 2021, CILEx Regulation plans to undertake two review visits to ensure that the Chartered Legal Executive Apprenticeship is being completed in accordance with the Standard, Assessment Plan and relevant Institute guidance. We will also start the process for review of the Chartered Legal Executive Standard and Assessment Plan with the IFATE and the Employer Group.