



**There will be a meeting of the Board of Directors of CILEx Regulation Ltd
On 13 July 2022 via Teams**

Microsoft Teams meeting
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Virginia Carpenter, Personal Assistant
Email: virginia.carpenter@cilexregulation.org.uk

Janine Griffiths-Baker
Interim Chief Executive Officer

AGENDA

ITEM		Approval/Noting/ Discussion	LEAD	Time
SESSION 1 09:30-11:00 (1hr 30m)				
WELCOME & INTRODUCTIONS				
ITEM 1.0	Apologies			
ITEM 2.0	Declarations of interest	Noting	JR	5m
STANDING ITEMS				
ITEM 3.0	Minutes of previous meetings and Action Log <ul style="list-style-type: none"> • 3.01 Minutes 16/05/22 • 3.02 Minutes 17/05/22 • 3.03 Minutes 09/06/22 • 3.04 Action Log 	Approval	JR	10m
ITEM 4.0	Chair's update	Noting	JR	15m
ITEM 5.0	Chief Executive's Report	Noting	JGB	10m
ITEM 6.0	Financial Update Part A <ul style="list-style-type: none"> • Management Accounts • Updated forecast • Group Quarterly outturn Part B <ul style="list-style-type: none"> • PCF and other fees and charges review • PCF Consultation 	Discussion Approval	MD/VP	30m
ITEM 7.0	Chief Operating Officer's report <ul style="list-style-type: none"> • Strategy, Performance & Risk • Education 	Approval	VP	20m
SESSION 2 11:30-13:00 (1hr 30m)				
ITEMS FOR DISCUSSION				
ITEM 8.0	Strategy (2022 - 2024) Accessibility/diversity theme strategic objective (incl EDI action plan)	Discussion	SB	20m

ITEM 9.0	Strategy (2022 - 2024) Comms and Engagement Strategic Review	Discussion	SB	20m
ITEM 10.0	Qualifying Employment Review	Approval	DP	20m
ITEM 11.0	Entity/Compensation Fund Review	Discussion	VP	30m
LUNCH (1 hr)				
SESSION 3 14:00-15:30 (1hr 30m)				
GOVERNANCE				
ITEM 12.0	Director of Governance Report Terms of Reference	Approval	SB	20m
ITEM 13.0	Annual Board/committee/panel reports 13.01 CILEx Regulation Annual Report 2021 13.02 Admissions and Licensing Committee Annual Report 2021 13.03 Enforcement Annual Report 2021 13.04 Strategic Risk Committee Report 2021 13.05 Compensation Arrangements Report 2021 13.06 CLE Apprenticeships External Quality Assurance Annual Report 2021	Discussion	SB	30m
OPERATIONS AND ENFORCEMENT				
ITEM 14.0	Director of Operations' Report	Approval	DP	15m
Any other business				
ITEM 15.0	Annual Cycle of Business	Noting	SB	5m
ITEM 16.0	AOB	Discussion	All	10m

2022 Meetings:

- 08 September 13:00-14:00 (Teleconference– via Teams)
- 28 September 09:30-16:00 (Full Board via Teams)
- 19 October 13:00-14:00 (Teleconference– via Teams)
- 17 November 09:30-16:00 (Full Board via Teams)
- 08 December 13:00-14:00 (Teleconference– via Teams)

2023 Meetings:

Date	Name of Board meeting	Timings
25/01/2023	Board Teleconference	13:00-14:00
23/02/2023	CRL Full Board	09:30-16:00
21/03/2023	Board Teleconference	13:00-14:00
12/04/2023	Board Teleconference	13:00-14:00
15/05/2023	CRL Full Board	09:30-16:00
16/05/2023	and Strategy Sessions	09:30-16:00
08/06/2023	Board Teleconference	13:00-14:00
12/07/2023	CRL Full Board	09:30-16:00
07/09/2023	Board Teleconference	13:00-14:00
27/09/2023	CRL Full Board	09:30-16:00



18/10/2023	Board Teleconference	13:00-14:00
16/11/2023	CRL Full Board	09:30-16:00
06/12/2023	Board Teleconference	13:00-14:00