



**There will be a meeting of the Board of Directors of CILEx Regulation Ltd  
On 23 February 2023 via Teams**

Microsoft Teams meeting  
Join on your computer or mobile app

Beccy Snape, Personal Assistant  
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**Carilyn Burman**  
**Chief Executive Officer**

**AGENDA**

ITEM		ACTION	LEAD	TIME
<b>SESSION 1</b>				
<b>09:30-11:15 (1hr 45m)</b>				
<b>WELCOME &amp; INTRODUCTIONS</b>				
ITEM 1.0	Apologies			
ITEM 2.0	Declarations of interest	Noting	JR	5m
<b>STANDING ITEMS</b>				
ITEM 3.0	<b>Minutes of previous meetings and Action Log</b> <ul style="list-style-type: none"> <li>• Confidential minutes 17 November 2022</li> <li>• Confidential minutes 6 December 2022</li> <li>• Confidential minutes 25 January 2023</li> <li>• Action Log (p25)</li> </ul>	Approval	JR	10m
ITEM 4.0	<b>Chair's update</b> ( <i>oral report</i> )	Noting	JR	15m
ITEM 5.0	<b>Chief Executive's Report</b>	Discussion	CB	15m
ITEM 6.0	<b>Finance Update</b> Management Accounts Unit Costs	Discussion	MD/VP	20m
ITEM 7.0	<b>Chief Operating Officer's Report – Education</b> ( <i>Strategy, Performance &amp; Risk late papers</i> ) Business Plan Strategic Risk Register (Heat Map only) Performance (KPI) Education Standards	Approval	VP	25m
ITEM 8.0	<b>Business Continuity</b> ( <i>oral report</i> )	Noting	SB	15m
<b>SESSION 2</b>				
<b>11:30-13:15 (1hr 45m)</b>				
<b>ITEMS FOR DISCUSSION</b>				
ITEM 9.0	<b>Review of entity regulation (proposals)</b>	Discussion	VP/DP	30m
ITEM 10.0	<b>Director of Operations' Report</b>	Noting	DP	15m
ITEM 11.0	<b>Director of Governance Report</b>	Discussion	SB	5m
ITEM 12.0	<b>Response to LSB Regulatory Performance Assessment 2022</b>	Approval	SB	10m

<b>ITEM 13.0</b>	<b>Annual complaints and compliments report</b>	Approval	<b>DP</b>	<b>10m</b>
<b>ITEM 14.0</b>	<b>Information Governance Annual Review</b>	Noting	<b>SB</b>	<b>5m</b>
<b>Any Other Business</b>				
<b>ITEM 15.0</b>	<b>Annual Cycle of Business</b>	Noting	<b>JR</b>	<b>5m</b>
<b>ITEM 16.0</b>	<b>May Strategy session</b>	Discussion	<b>JR</b>	<b>10m</b>
<b>ITEM 17.0</b>	<b>Confirmation papers can be published</b>	Discussion	<b>JR</b>	<b>5m</b>
<b>ITEM 18.0</b>	<b>Any Other Business</b>	Discussion	<b>JR</b>	<b>10m</b>

### 2023 Meetings:

<b>Date</b>	<b>Name of Board meeting</b>	<b>Timings</b>
22/03/2023	Board Teleconference	13:00-14:00
12/04/2023	Board Teleconference	13:00-14:00
09/05/2023	CRL Full Board	09:30-16:00
10/05/2023	and Strategy Sessions	09:30-16:00
08/06/2023	Board Teleconference	13:00-14:00
12/07/2023	CRL Full Board	09:30-16:00
07/09/2023	Board Teleconference	13:00-14:00
27/09/2023	CRL Full Board	09:30-16:00
18/10/2023	Board Teleconference	13:00-14:00
16/11/2023	CRL Full Board	09:30-16:00
06/12/2023	Board Teleconference	13:00-14:00