



**MINUTES OF THE TELECONFERENCE OF THE BOARD OF
DIRECTORS OF CILEx REGULATION LIMITED
HELD ON 18 OCTOBER 2023**

Present:

Jonathan Rees (Chair), Helen Astle, Alice Belcher and Douglas Blackstock

In attendance (CILEx Regulation):

Robert Morris, Interim Chief Executive

David Pope, Director of Operations

Simon Blandy, Director of Governance

Richard Hood, Interim Director of Governance

Becky Mckune, Personal Assistant (minutes)

1 Welcome and Apologies

The Chair opened the meeting.

Apologies were received from Professional Member, Patricia White.

The Chair welcomed the newly appointed Interim Director of Governance to the meeting and to CRL.

2 Declarations of Interests

None.

The Chair reported that Douglas Blackstock had declared that he had been appointed a member of the Council of the Hong Kong Council for the Accreditation of Academic and Vocational Qualifications. The initial term was from 1 October 2023 to 30 September 2025 and could be renewed for a maximum of a further two terms.

3 Appointment of Interim Chief Executive

The Chair introduced the item, and the Director of Governance introduced the Paper.

After brief consideration, the Board:

- **CONFIRMED** the delegation of responsibility for appointment of the new Interim Chief Executive to an appointments panel to be determined by the Chair
- **NOTED** that the Chair had determined that the appointments panel would comprise himself as chair with Helen Astle and Ann Gill as members
- **AGREED** to suspension of the requirement for a national advertising campaign for the purposes of this appointment.

4 Future Regulatory Arrangements

PRIVATE DISCUSSION

5 Any other Business



The Chair asked the Executive Team for an update on the Regulatory Performance Assessment. The Director of Operations reported that it was expected mid to late October 2023.

The Interim Chief Executive asked for and the Board **APPROVED** the following Christmas arrangements:

- 12 pm close on Friday 22 December 2023;
- Offices closed between Christmas and New Year, reopening on Tuesday 2 January 2024; and
- £600 Christmas Bonus for each member of staff, as recognition of staff commitment and dedication throughout a year of continuing uncertainty.

The Chair highlighted the following Action:

66/23 Interim Chief Executive to announce the Christmas staff benefits during the All Staff Meeting on Thursday 26 October 2023.

The Chair noted it was the last board meeting for the Interim Chief Executive and thanked him for all of his hard work over the past few months.

There was no other business.

Jonathan Rees
Chair of the Board