



There will be a meeting of the Board of Directors of CILEx Regulation Ltd
On 16 November 2023
09:00 - 15:35
via Teams
[Click here to join the meeting](#)

Becky McKune
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John Barwick
 Interim Chief Executive

AGENDA

ITEM		ACTION	PUBLISH	LEAD	Time
SESSION 1					
09:00-10:30 (1hr 30m)					
PRIVATE DISCUSSION ON CONSULTATION OUTCOMES					
SESSION 2					
11:00-12:30 (1hr 30m)					
WELCOME & INTRODUCTIONS					
ITEM 1.0	Apologies				
ITEM 2.0	Declarations of interest	N	Y	Chair	5m
STANDING ITEMS					
ITEM 3.0	Minutes of previous meetings and Action Log <ul style="list-style-type: none"> • 3.01 Minutes 27/09/23 (p 1-8) • 3.02 Minutes 18/10/23 (p 9-11) • 3.03 Action Log (p 12-14) 	A		Chair	10m
ITEM 4.0	Chair's update (<i>oral report</i>)	N	-	Chair	5m
ITEM 5.0	Chief Executive's Report <ul style="list-style-type: none"> • 05.00 CEO Report November 2023 (p 15-17) • 05.01 CEO Report Performance Section Nov 2023 (p 18-21) • 05.02 Strategy Implementation plan Nov 2023 (p 22-30) • 05.03 BAU Plan Nov 2023 (p 31-34) • 05.04 Strategic risk register Nov 2023 (p 35-39) (<i>**p40 was blank and has been deleted</i>) • 05.05 Heat Map Nov 2023 (p 41-43) • 05.06 Draft full risk register 2024 (p 44-51) • 05.07 Performance Data for BSC Q3 2023 (p52-56) • 05.08 Board KPI Data Q3 2017 – Q3 2023 (p57) 		Y	ICEO	20m

ITEM 6.0	Financial Update (p 58-62) <ul style="list-style-type: none"> 06.01 Management Accounts September 2023 (p 63-78) 06.02 Unit Costings Q3 2023 (p 79-80) 	N	N	FM	20m
ITEMS FOR DISCUSSION					
ITEM 7.0	Strategy (2022 - 2024) (p 81-87) Consumer strategic objective	D	P	DoG	15m
ITEM 8.0	Strategy (2022 - 2024) (p 88-98) Standards theme strategic objective	D	P	DoO	15m
SESSION 3 14:00-15:35 (1hr 35m)					
ITEM 09.0	Strategic Plan & Business as Usual Plans for 2024 (p 99-101) <ul style="list-style-type: none"> 09.01 Draft Strategy Implementation Plan 2024 (p 102-110) 09.02 Draft BAU Plan 2024 (p 111-113) 	A	N	ICEO	30m
OPERATIONS AND ENFORCEMENT					
ITEM 10.0	Director of Operations' Report (p 114-127)	N	P	DoO	15m
ITEM 11.0	Pay Review (p 128-132) <ul style="list-style-type: none"> 11.01 CRL Grade Structure and Pay Bands (p 133) 	A	N	DoO	10m
GOVERNANCE					
ITEM 12.0	Director of Governance Report (p 134-139)	N	Y	DoG	15m
ITEM 13.0	Board Self-evaluation methodology (p 140-141) <ul style="list-style-type: none"> 13.01 Recommendations from 2022 Evaluation (p 142-144) 13.02 Evaluation Survey Questions (p 145-147) 	A	Y	DoG	10m
Any other business					
ITEM 14.0	Annual Cycle of Business (p 148)	N	Y	Chair	5m
ITEM 15.0	Confirmation papers can be published	D	-	Chair	5m
ITEM 16.0	AOB	D	-	All	5m

<u>Action</u>	<u>Publication</u>
A = Approval	Y = Yes
D = Discussion	N = No
N = Noting	P = Partial

Extract Governance Transparency Policy

The Board may consider it justifiable for all or part of papers and minutes to be excluded from publication on grounds that they:

- a) are commercially sensitive;
- b) include legal or other professional advice on sensitive or confidential matters;
- c) involve matters concerning a named individual, an individual who can be identified or who has a reasonable expectation that the matter will remain confidential;
- d) contain personal data;
- e) include discussion of risk that might be exacerbated by publication;
- f) relate to emerging strategy or policy.

2023 Meetings:

Date	Name of Board meeting	Timings
06/12/2023	Board Teleconference	13:00-14:00

2024 Meetings:

Date	Name of Board meeting	Timings
24/01/2024	Board Teleconference	13:00-14:00
22/02/2024	CRL Full Board	09:30-16:00
20/03/2024	Board Teleconference	13:00-14:00
11/04/2024	Board Teleconference	13:00-14:00
13/05/2024	CRL Full Board	09:30-16:00
14/05/2024	and Strategy Sessions	09:30-16:00
06/06/2024	Board Teleconference	13:00-14:00
09/07/2024	CRL Full Board	09:30-16:00
04/09/2024	Board Teleconference	13:00-14:00
25/09/2024	CRL Full Board	09:30-16:00
16/10/2024	Board Teleconference	13:00-14:00
14/11/2024	CRL Full Board	09:30-16:00
05/12/2024	Board Teleconference	13:00-14:00